
A. COMPLETION REPORT SUBMITTED NOT MORE THAN SIX MONTHS AFTER PROJECT COMPLETION

Date submitted to AFB secretariat: 30th November 2025

Implementing Entity: National Environment Management Authority (NEMA) Kenya

Country: Kenya

Adaptation Fund Grant I.D: NIE022

Grant Type: Technical Assistance [TA-ESGP]

Project Description/Project Title: Technical Assistance (TA) grant to build NEMA's capacity in environmental and social risk as well as gender-related risk management. The capacity building targets NEMA Adaptation Fund Programme titled "***The Integrated Programme to Build Resilience to Climate Change and Adaptive Capacity of Vulnerable communities in Kenya***" Ultimately, the project will achieve a streamlined process that aligns environmental, social and gender issues in the implementation of adaptation projects/ programmes.

Project Sector: Institutional capacity building

Activity	Expected Outcome	Outcome Achieved/Not Achieved	Comment/Explanation (also explain any deviation from initial plan)
Development of procedures/ manuals/guidelines for screening projects for environmental and social risks as well as gender related risks	1. E&S screening guidelines and training module developed within the Manual for Managing Environmental and Social Risks. (See Annex 1: <i>Manual for Managing Environmental and Social Risks pgs.13-18</i>) 2. Gender assessment tools/guidelines/ procedures in the Gender Mainstreaming Manual. (See Annex 2: <i>Gender Mainstreaming Manual pgs 7, 9, 11</i>).	Achieved	No deviation from initial plan
Development of procedures manual/ guidelines for undertaking project environmental and social risks assessment and for formulating risk management plans that are gender responsive	3. Environment and social risk assessment and management tools developed (See Annex 1: <i>Manual for Managing Environmental and Social Risks pgs. 12-18, 20-23</i>) Gender assessment tools developed (See Annex 2: <i>Gender Mainstreaming Manual pgs.7, 9, & 11</i>) 4. Training modules on ESS and Gender Assessment management (See Annex 4: <i>Training Module</i>)	Achieved	No deviation
Development of a policy/avenues for public disclosure and gender responsive consultations	5. Public disclosure policy and procedures for AF programme developed (See Annex 5: <i>Public Disclosure Policy</i>) 6. Updated NEMA Gender Policy 7. Gender Mainstreaming Action Plan Developed	Achieved	No deviation

Development of transparent, accessible, fair and effective mechanisms for receiving and addressing complaints about environmental or social harms and complaints related to gender inequalities and other adverse gender impacts caused by projects/ programmes during implementation	8. Grievance Redress Mechanism Manual developed incorporating procedures for receiving, resolving, and reporting on grievance for the AF programme. (See Annex 6: Grievance Redress Mechanism Manual) 9. Management of Environmental and Social Risks for the Adaptation Fund Programme Training Report in place. (See Annex 3: Management of Environmental and Social Risks for the Adaptation Fund Programme Training Report & Annex 4: ESS, Gender, Grievance Redress Mechanism and Public Disclosure Training Module) 10. ESS, Gender, Grievance Redress Mechanism and Public Disclosure Training Module in place.	Achieved	
Training of select entity staff to carry out the relevant tasks related to the implementation of the Fund's Environmental and Social Policy and the Gender Policy	11. Training manual on gender mainstreaming (see Annex 2 Gender Mainstreaming Manual) 12. Training manual/modules on ESP developed (Annex 3) 13. Training on AF Environment Social Policy and Gender Policy conducted to NEMA (See Annex 3) 14. Training workshop with NIE & EEs facilitated by consultant on ESS and gender conducted. (See Annex 4: ESS & Gender Training Report) 15. Training Modules on public disclosure and gender responsiveness developed. (See Annex 4: ESS Training Module)	Achieved	
Development of Environment Social Management Systems (ESMS) for NEMA	16. ESMS manual for NEMA in place and training conducted.	Achieved	
Budget	The TA was conducted within the budget as initially planned.		
Summary of overall outcome including any challenges faced and how they were resolved, and an explanation of how achieved outcomes will be disseminated or taken forward*.	Summary of overall outcomes: NEMA's institutional capacity to identify, assess, manage, and report on environmental, social, and gender-related risks, was enhanced by the TA grant through the development of the procedures, tools, and policies; as well as training. Challenges faced and resolutions The project implementation was slowed down by the COVID-19 in the years 2020/2021 due to restrictions on movement and public gatherings. This affected consultations during development of ESS and gender		

	mainstreaming procedures, tools and policies. Covid restrictions and protocols also affected training of NEMA staff and executing entities. Dissemination of achievements The outcomes achieved were disseminated to the EEs and to NEMA staff, aimed at ensuring integration of Environmental and social safeguards throughout the project cycle.
Any feedback/general comment to the AFB secretariat	The TA- ESGP Grant is highly beneficial to NIEs and EEs to build capacity for compliance to the AF ESP and Gender policy. Further TA support for follow up activities and updating of the procedures, tools, and policies developed should be considered in future on a need basis.

*If there have been any delays in project implementation that affected project completion dates, state the reasons for the delays.

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Annex 1: ***Manual for Management of Environmental and Social Risks***

Annex 2: ***Gender Mainstreaming Manual***

Annex 3: ***Management of Environmental and Social Risks for the Adaptation Fund Programme Training Report***

Annex 4: ***ESS, Gender, Grievance Redress Mechanism and Public Disclosure Training Module***

Annex 5: ***Public Disclosure Policy***

Annex 6: ***Grievance Redress Mechanism Manual***



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

MANUAL FOR MANAGING ENVIRONMENTAL AND SOCIAL RISKS



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

ENVIRONMENTAL AND SOCIAL POLICY FOR ADAPATION FUND PROGRAMME IN KENYA

Gender Mainstreaming Manual



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

TRAINING ON THE MANAGEMENT OF ENVIRONMENTAL AND SOCIAL RISKS FOR THE ADAPTATION FUND PROGRAM IN KENYA





NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

TRAINING MODULE



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

PUBLIC DISCLOSURE POLICY



NATIONAL ENVIRONMENT MANAGEMENT AUTHORITY

GRIEVANCE REDRESS MECHANISM
